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if you re sick of no carb diets or just looking for a healthy eating plan then the gl diet is for you no more calculations no calorie counting and no more cravings for carbs as long as you stick to foods that are low in gl you can stay healthy and lose weight without having to go without the gl diet for dummies explains the science behind the plan helps you to incorporate gl into your

everyday life and gives readers 80 recipes to try

in the ever changing world of work the idea of spending some or all of your time working in teams is becoming more and more common from solving problems to tackling projects to providing organizational leadership the roles and importance of teams continue to grow leading a team is no easy job but when a team gels they can far outperform traditional work groups managing teams for dummies is for anyone who has been asked to take on the role of team leader this book can help you manage your team whether you re a senior manager or worker who doesn t have supervisory responsibilities but has become the point person on a specific project managing teams for dummies can help you build and lead high performing teams packed with tips on setting and reaching goals resolving conflicts leading teams through change and providing team members with the skills to work together productively this book will help you keep any team you mange focused and efficient managing teams for dummies will also take you beyond the conceptual idea of teams and provide practical advice for developing groups that become winning teams describe the type of leadership needed to guide teams successfully and prepare you for challenges that arise reveal the three cornerstones model for developing team success and provide how to strategies to make them happen discuss the types of teams that are growing in popularity namely self directed teams project teams and task teams teams make it possible to bring together the variety of skills perspectives and talents that you need in the contemporary workplace with managing teams for dummies you can make sure your team performs to the best of its ability and while trying to achieve its goal

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the gear s2 is a mobile device that offers an easy way to get information quickly by glancing at your wrist this book provides easy to follow guidance to make this new technology efficient and productive

planning for your family s future made easy if you re like most people you want to be sure that once you ve passed on no more of your property and money will be lost to the government than is absolutely necessary you want to know that you II be leaving your heirs your assets and not your debts you want to be absolutely certain that your will is ship shape your insurance policies are structured properly and that every conceivable hole in your estate plan has been filled and most of all you d like to do all of this without driving yourself crazy trying to make sense of the complicated jargon jumble of paperwork and welter of state and federal laws involved in the estate planning process written by two estate planning pros this simple easy to use guide takes the pain out of planning for your ultimate financial future in plain english the authors walk you step by step through everything you need to know to put your estate into order minimize estate taxes write a proper will deal with probate set up trusts make sure your insurance policies are structured properly plan for special situations like becoming incompetent and pet care craft a solid estate plan and keep it up to date don t leave the final disposition of your estate up to chance and the whims of bureaucrats estate planning for dummies gives you the complete lowdown on figuring out what you re really worth mastering the basics of wills and probate using will substitutes and dodging probate taxes setting up protective trusts charitable trusts living trusts and more making sense of state and federal inheritance taxes avoiding the generation skipping transfer tax minimizing all your estate related taxes estate planning for family businesses creating a comprehensive estate plan straightforward reader friendly easy to use estate planning for dummies is the ultimate guide to planning your family s future

twenty years ago the very first for dummies book dos for dummies was published from that first printing of that first book came a

series unlike anything in the publishing world one that is global in both geography we have been published worldwide in some 30 languages and in coverage no single volume can hope to summarize what thousands of titles have meant to millions of readers over the years and we don't claim to do that in this e book rather this e book celebrates the breadth and depth of the for dummies series offering 20 chapters in honor of our 20 years from a list of books compiled by our global colleagues we are confident the chapters we ve included give you a representative glimpse at why no matter what the topic our products have meant so much to so many by making everything easier we ve grouped our chapters into five main parts part i dummies classics offers four chapters from some of our best loved books there s a chapter from dos for dummies the book that started it all and chapters from two of our best sellers windows 7 for dummies and sex for dummies and just for a bit of spice we ve included a chapter from french for dummies part ii daily dose of dummies offers the kind of lifestyle self help and business skills that our readers have come to treasure there s one of our famous part of tens chapters from cognititive behavioural therapy for dummies and a chapter from meditation for dummies to help you get your center chapters from leadership for dummies and marketing for dummies help you develop new skills for the marketplace part iii fun with dummies celebrates life and all it has to offer we ve got chapters here from the royal wedding for dummies guitar for dummies digital photography slr all in one for dummies puppies for dummies knitting for dummies and wine for dummies part iv get social highlights how we help you grow and develop new skills chapters here come from facebook for dummies social media marketing for dummies and dating for dummies part v going global shares the worldwide appeal of the for dummies series these chapters from british history for dummies canadian history for dummies and rugby union for dummies were created by our global colleagues and authors and show how the for dummies approach applies not only to whatever the subject is at hand but also wherever the discussion is taking place download and enjoy

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in today s modern world there s no need for anyone to run twenty five miles to deliver a message as pheidippides did from marathon to athens around 500 b c however hundreds of runners each year run 26 2 miles at hundreds of marathons worldwide to conquer this mountainous challenge you must know how to properly eat stretch identify and treat injuries and develop a running program that hones your mind and body into a running machine marathon training for dummies is for everyone who has always thought about running a marathon or half marathon 13 1 miles and for seasoned runners who want to tackle the challenge safely and successfully this quick read reference helps all runners add strength and speed weight train improve your technique eat to maximize endurance treat injuries choose your races in just four to six months of dedicated training any runner can be full y prepared to tackle a marathon map out an exercise program choose shoes and plan the race strategy that will get you across the finish line marathon training for dummies also covers the following topics and more how far how fast blazing the best trail stretching methods doing lsd long slow distance tempo run training the last 24 hours the best tune up races in north america the week after the marathon with several hundred thousand people finishing marathons each year you Il meet plenty of interesting people running along with you there are numerous rewards for conquering the mental and physical challenges of a marathon and this fun and friendly guide is your road map to achieving them

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if you re looking for a fun saturday night date or a happily ever after mate this is the guide for you whether you re young and

haven t dated much or older and have been out of circulation so long you ve forgotten how to flirt dating can be intimidating author dr joy browne america s favorite psychologist demystifies the whole dating process from getting a date plotting the place and having a great time or dealing with dud dates to moving beyond a first date playing it safe and how sex can impact a budding relationship in this new edition dr joy offers updated guidance on how to find a date covering speed dating internet dating services and singles nights at grocery stores and other unexpected places she delivers fresh pointers on a whole host of topics including building your confidence and polishing your social self determining if you re really ready to date how to meet and approach mr or ms intriguing where to go what to do what to wear and what to avoid on the first date taboo subjects such as your ex sex politics and religion cell phone and e mail etiquette moving from dating to a successful relationship and the four stages of attachment breaking up just in case mr or ms right wasn t and avoiding pity parties and pitfalls the dos and don ts of internet dating dr joy browne s nationally syndicated daily radio show is the longest running program of its kind dr joy has won numerous awards for her work including the american psychological associations president s award and the talkers magazine award for best female talk show host two years in a row she was 10 on the list of the 25 greatest radio talk show hosts of all time and has been named one of the 100 most influential talk show hosts nine times dr joy can frequently be seen on television as a guest on shows such as cbs the early show oprah winfrey and larry king live dr joy has authored it s a jungle out there jane dating for dummies the nine fantasies that will ruin your life and getting unstuck dating for dummies 2nd edition includes advice for special dating situations such as long distance relationships office romances single parents senior citizens and more it gives you worksheets to help you objectively analyze your date expectations and evaluate a relationship packed with real world wisdom confidence boosters and a dash of humor this is the guide to help you get out of exile get into dating and perhaps even get into a meaningful relationship

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